

Installation

- Moneyworks manager comes as with a full Windows© or Mac© installer. Run it.

Usage Basics

Budget module

The budget module allows you to:

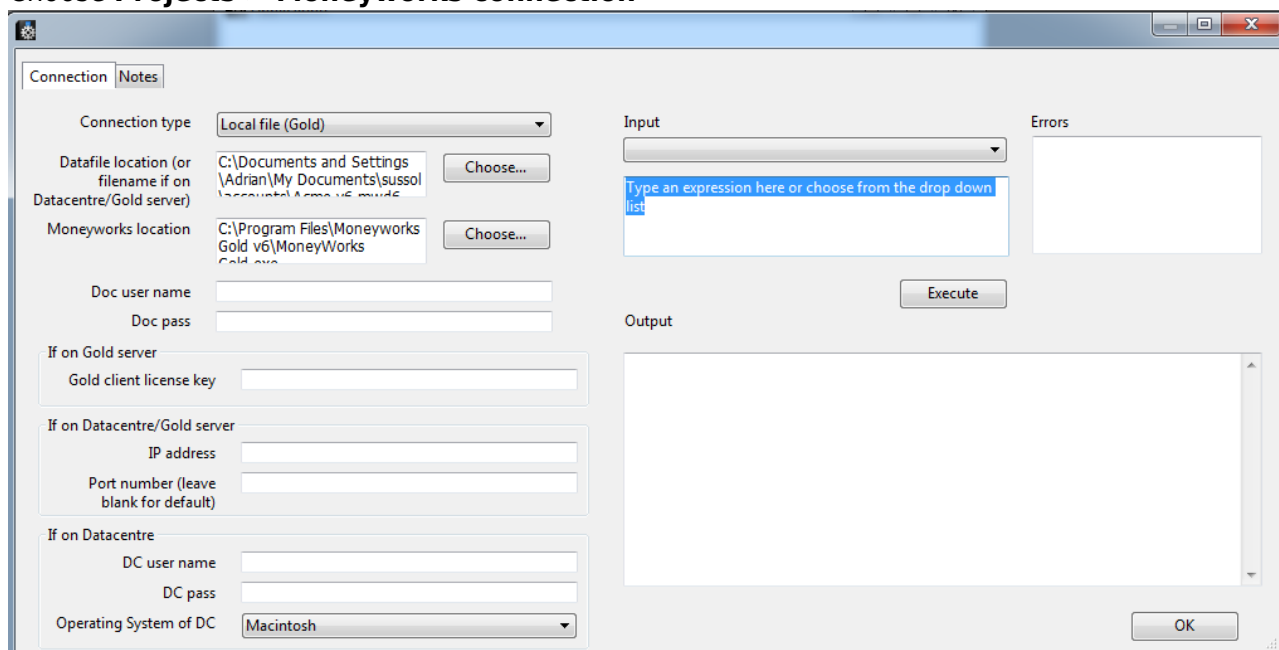
- Set up a project that is linked to a Moneyworks department
- Retrieve a list of accounts from Moneyworks to use with that project
- Double-click on an account to show a spreadsheet-like window, where you can perform complex budget calculations.
- Send the result of your calculations to Moneyworks as either an A or a B budget for the account and department in question

Opening the application

- Double-click the Auspicious.exe file in the Auspicious folder
- If it asks you to locate a journal, it's in the same folder (or create a new one)

Setup your Moneyworks connection

1. Choose **Projects > Moneyworks connection**



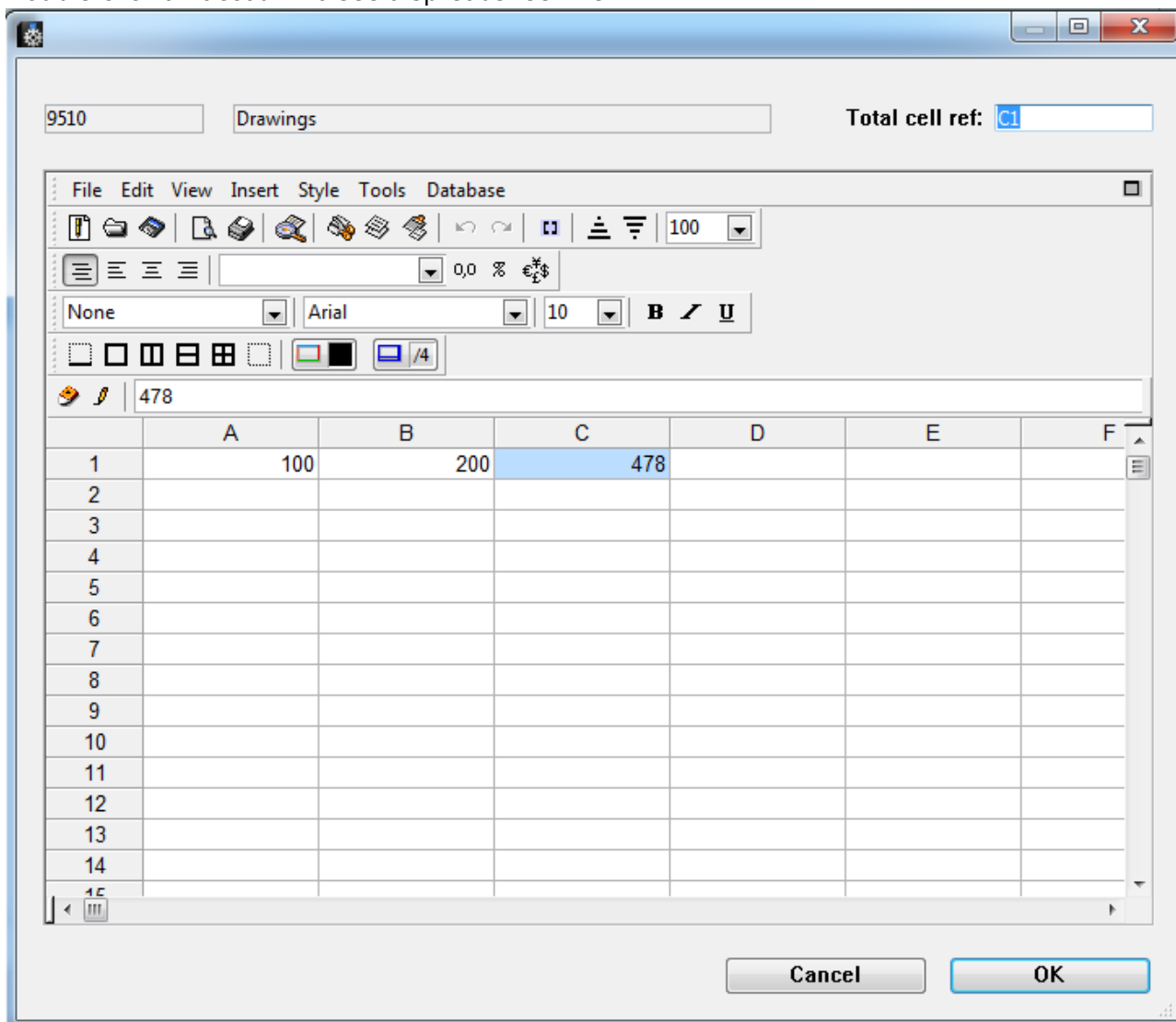
The screenshot shows the 'Moneyworks connection' dialog box. It has two tabs: 'Connection' and 'Notes'. The 'Connection' tab is active. It contains several sections for configuration:

- Connection type:** A dropdown menu set to 'Local file (Gold)'.
- Datafile location (or filename if on Datacentre/Gold server):** A text field showing 'C:\Documents and Settings\Adrian\My Documents\sussol\accounts\Amo v6.mw6' with a 'Choose...' button.
- Moneyworks location:** A text field showing 'C:\Program Files\Moneyworks Gold v6\MoneyWorks Gold.exe' with a 'Choose...' button.
- Doc user name:** A text field.
- Doc pass:** A text field.
- If on Gold server:** A section with a 'Gold client license key' text field.
- If on Datacentre/Gold server:** A section with 'IP address' and 'Port number (leave blank for default)' text fields.
- If on Datacentre:** A section with 'DC user name' and 'DC pass' text fields.
- Operating System of DC:** A dropdown menu set to 'Macintosh'.
- Input:** A dropdown menu with a placeholder text 'Type an expression here or choose from the drop down list'.
- Errors:** An empty text area.
- Output:** A large empty text area.
- Buttons:** 'Execute' and 'OK' buttons.

- 2.
3. **Connection type:** Choose what type of Moneyworks you're connecting to.

Accounts

1. Once you've set up projects, double-click a project to view the Accounts and their budgets.
2. What? There aren't any? Click **Get**
 1. On a good day you'll see some of your Moneyworks accounts appear in the list.
 2. If not, you've not set up your connection correctly.
3. Double-click an account to see a spreadsheet view



- 4.
5. Note the field at top-right where you enter a cell reference- that's the totals cell.
 1. When you click **OK** the value in that cell will be saved as the budget value for the account.
6. When you're done, click **Send** and your accounts data will be sent to Moneyworks.

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